

Shows and Events

during opening hours of the fair

Hall:	Stand No.:
Exhibitor:	

Registration 2008

Fair Management: Fax: +49(0)30/30 38-20 59

Post: Messe Berlin GmbH, IC 1, Messedamm 22, D-14055 Berlin

For queries: Phone: +49(0)30/30 38-28 35; **E-Mail:** o.friedrich@messe-berlin.de

Event Data Base: Phone: +49(0)30/30 38-20 86; **E-Mail:** Loydl@messe-berlin.de

Please note that events in the evening require registration.

We are planning the following events during the fair:

Date: Time from: to:

Title/type of event

Participants

Planned number of persons

Place of event

(For musical performances please see application form A6 – GEMA (public performances of music protected by copyright)

Publication in official fair programme (online event data base: www.ifa-berlin.de)

- Yes, we agree to have this event published in the event data base.
Please send name of event, description, site, date and time by e-mail to Loydl@messe-berlin.de

Catering

- No, we do not wish to publish this event (private party)
- We kindly ask to be contacted for an offer for the catering service for our participants

Contact:

Telephone:

Remark:

According to the size of the event, the exhibitor is charged extra costs for additional security personnel (compulsory) and additional services, e.g. barriers, personnel for providing sanitary fittings, checkroom, sanitary services, etc. The technical department will coordinate with you on the details. Guests who enter the fairground before 6. p.m. need an entrance ticket. After 6 p.m. they need a written invitation of the inviting exhibitor. Otherwise the security will not permit them to enter. The event may only take place within the areas specifically allocated for the purpose. If you rearrange furniture then you must ensure that the emergency exits are not obstructed and that they remain clear at all times. Companies contracted by the organizers, i.e. catering companies, musicians, beverage vendors etc. are also required to observe these instructions.

Please note: For later alteration of invoices EUR 30.00 plus VAT will be charged in addition.

- Name and address of exhibitor (if recipient of invoice):

- Name and address of recipient of invoice (if not identical with exhibitor):

Contact on the stand:

Phone:

Telefax:

E-Mail:

- We are only ordering by order and on account of the exhibitor (services will be charged to the exhibitor).

Date:

Name of the customer (in block letters):

Legally binding signature and company stamp: