

**Messe Berlin GmbH**  
Press and Public Relations  
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### Booking Form Press Center Hall 6.3

- please fill in block letters legible -

<b>Invoice Address</b>
Company: _____
Address: _____
Zip Code / City: _____
Country: _____
Companies Contact Person: _____
Tel.: _____ Fax: _____ Email: _____

<b>The event in Hall 6.3</b> (including 15 min. constructing and dismantling)
Date: _____ from _____ to _____
In Conference Room:
<input type="checkbox"/> Large Room A (app. 200 persons) <b>EUR 550,- + V.A.T.</b>
<input type="checkbox"/> Small Room B (app. 80 persons) <b>EUR 275,- + V.A.T.</b>
Title of the event: _____

Should your event be announced at our <b>IFA website?</b> (free of charge) <input type="checkbox"/> yes <input type="checkbox"/> no
<b>Spokesman</b> for the press <b>during</b> IFA 2009 is:
Name: _____
Booth-Tel. / Mobil: _____ Fax.: _____
Email: _____

Date / Signature invoice recipient \_\_\_\_\_

## **Technical Requirements for Press Conference Rooms in Hall 6.3.**

The following requirements are included in the room rental:

- 1 Screen (Projectscreen)
- 1 Beamer
- 2 Microphone (Stand)
- 4 Microphone (Podium)
- 1 Splittbox with 20 linkages
- Acoustic & Light

## **Additional Booking Options/Services** with Contact Details

### **1. Technical Requirements**

Further technical requirements have to be ordered and carried by yourself. Your contact person is our Messe Berlin partner CFG, Ms. Andrea Heinrich: Tel: +49/ 030/3038 – 1501; [heinrich@capital-facility.de](mailto:heinrich@capital-facility.de)

### **2. Interpreter Service**

Please do contact Ms. Claudia Flumenbaum for interpreter services:  
Tel: 030/ 323 14 67; [service@dolmetscher-braunstein.de](mailto:service@dolmetscher-braunstein.de)

### **3. Gastronomical Service**

The gastronomical Service is provided by Capital Catering GmbH. Please contact Ms. Baarts for further information. Tel.: +49/ 030/3038 – 3929, [baarts@capital-catering.de](mailto:baarts@capital-catering.de)

For further details and conditions please contact the above mentioned contact persons.

Thank you very much.

Your IFA Press team