

ITB Berlin 2007 Service A-Z



■ **ADAC Service for Motorists**

Assistance for exhibitors and visitors travelling to the show by car

Telephone: +49 0180 22 22 222

Truck Service: +49 0180 5248 0000

■ **Advertising spaces for Marketing and Sponsoring**

MB Capital Services, Service Center Hall 7, 6th floor

Telephone: +49 (30) 30 38-24 06 Fax: +49 (30) 30 38-22 39

■ **Airports/Hotline 01805/00 01 86**

Hotline for all airports: Tegel, Tempelhof, and Schönefeld

www.berlin-airport.de

■ **Assistance for People with Disabilities/Wheelchair hire**

Hall 3.2, Telephone: +49 (30) 30 38-58 37

■ **Banks/Cash Machines**

ReiseBank: Hall 14.1 Telephone: +49 (30) 30 83-4802

Postbank: »Kleiner Stern«, upper level Telephone: +49 (30) 302 27 27

Cash machines: ICC Berlin, Hall 14.1 Hall 19, Middle Foyer Hall 1.2b/2.2bCash car Hall 25/26

■ **Business Center**

Messe Berlin GmbH, E-mail: business-center@messe-berlin.de

(photo copies, teleFax:, telephone, e-mail, internet, PC, scanner, printer, notebook connection)

• Service Center, Entrance, Hall 7, 2nd floor Telephone: +49 (30) 30 38-28 61 Fax: +49 (30) 38-28 62

• Halls 20/21, Passageway Telephone: +49 (30) 30 38-63 95 Fax: +49 (30) 30 38-60 75

• ICC Berlin, Entrance Hall Telephone: +49 (30) 30 38-30 11 Fax: +49 (30) 30 38-30 10

■ **Carpet Rentals**

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin Telephone: +49 (30) 30 67 20-15/17

Langhammer & Vogt, Service Center Hall 7, +49 (30) 30 38-57 58 Fax: +49 (30) 30 67 20 18

■ **Catering**

Capital Catering GmbH, Telephone: +49 (30) 30 38 -29 01/39 29

Stand Services (during exhibition only) Telephone: +49 (30) 30 38-29 93/-19 52, Fax: 49 (30) 30 38-19 51

■ **Cloakrooms/Luggage Lock-up**

Entrance South, Hall 7.2, Hall 19, Hall 14.1 Hall 20/21, Hall 26b, ICC Entrance Foyer

■ **Courier Services**

GO! General Overnight & Express Logistik GmbH

Wernerwerkdamm 16, 13629 Berlin Telephone: +49 (30) 85 00 88

Exhibition grounds:

Passageway, Hall 7.2c/ 8.2

Telephone: +49 (30) 30 38-58 76

■ **Customs**

Customs Office (Berlin), 10965 Berlin Mehringdamm 129c Telephone: +49 (30) 690 09-01

Exhibition grounds: Service Building South, Entrance: Gate 25, Jafféstraße 2

Telephone: +49 (30) 30 82 04 36 Fax: +49 (30) 30 82-04 37

■ **Displays/Graphics**

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin

Telephone: +49 (30) 30 67 20-15/17 Fax: +49 (30) 30 67 20 18

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■ **Decorations (Suspended), non-flammable Materials, Floor Coverings**

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
For technical inquiries: Langhammer & Vogt, Service Center Hall 7
Telephone: +49 (30) 30 38/-57 58/-57 86

■ **Deutsche Lufthansa**

Check-In-Service-Counter ICC Berlin Entrance hall, red side

■ **Employment Agency, Temporary Employment**

Hostesses, part-time help for Stand Construction and Dismantling
Passageway between Halls 16/17
Telephone: +49 (30) 30 38-57 30 +49 (30) 55 55 70 12 03 Fax: +49 (30) 55 55 70 19 99

■ **Exhibitor Service Counter**

Service Center, Entrance, Hall 7, 2nd floor
Telephone: +49 (30) 30 38-28 28/-28 72 Fax: +49 (30) 30 38-28 77

■ **Exhibitors' Shop (Last-minute Shopping, Dry Goods, Hardware, Office Supplies)**

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Hall 6.2 (opposite Marshall House) Telephone/Fax: +49 (30) 30 38-57 38

■ **Fire Department - Emergency Call**

Telephone: 112

■ **First Aid – DRK (Red Cross) Physician**

Emergency calls: Telephone +49 (30) 30 38-22 22
Hall 1.1, Hall 2.1, Hall 3.2, Hall 4.2, Hall 9, Hall 26c, and passageways between Halls 12/13, 17/18, and 20/21
Wheelchairs/Lost Children, Hall 3.2, Telephone: +49 (30) 3038-58 37

■ **Floral Arrangements**

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Blumen Rühl, Exhibition Grounds
Telephone: +49 (30) 30 38-14 07 +49 (30) 811 10 51
Fax: +49 (30) 811 51 40

■ **Food, Beverage, Tobacco and Confectionery Service**

Capital Catering GmbH Messedamm 11, 14055 Berlin
Telephone: +49 (30) 30 38-29 01/-39 29
Stand Services (during the fair only) Telephone: +49 (30) 30 38-29 93/-19 52, Fax: +49 (30) 30 38-19 51

■ **Forwarding Agents and Container Storage**

Fair Offices: Service South Building Gate 25, Jaffestraße, 14055 Berlin
Geologistics Expo Services GmbH Telephone: +49 (30) 30 69 28-0 Fax: +49 (30) 30 69 28 49
Schenker Deutschland AG, schenkerfairs, Telephone: +49 (30) 349 65-420 Fax: +49 (30) 349 65-429

■ **Furniture Hire**

MB Capital Services GmbH, Thüringer Allee 12, 14052 Berlin
Expofair GmbH, Telephone: +49 (30) 30 38-57 80 Fax: +49 (30) 30 38-57 89

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■ Hall Supervisors

- Hall 1.1a/b, 1.2a/b, 2.1a/b, 2.2a/b, office middle foyer 1.2/2.2 Telephone: +49 (30) 30 38-13 42
- Hall 3.1a/b, 3.2a/b, 4.1a/b, 4.2a/b, office middle foyer 3.2/4.2 Telephone: +49 (30) 30 38-13 41
- Hall 5.1, 5.2a/b, 5.3, 6.1, 6.2a/b, 6.3, Summer Garden, office front foyer Hall 5.2b Telephone: +49 (30) 30 38-13 40
- Entrance South, Hall 7.1a/b/c, 7.2a/b/c, 7.3 (Casino, Berlin, Europa), 8.2, 10.2, »Großer Stern«, office Hall 7.2b and office Hall 8.2 Telephone: +49 (30) 30 38-13 44
- Hall 8.1, 9a/b/c, 10.1, office entrance Hall 9, Telephone: +49 (30) 30 38-13 45
- Hall 11.1, 12-17, Funkturm (inner courtyard), 14.2, 15.2, office Hall 16 Telephone: +49 (30) 30 38-13 46
- Hall 11.2, 18-20, »Kleiner Stern« office Hall 19, Telephone: +49 (30) 30 38-13 47
- Hall 21a/b, 22a/b, 23a/b, 24 (Passageway), office opposite Hall 23 Telephone: +49 (30) 30 38-13 48
- Hall 25, 26a/b/c, Trade fair freight lines, office Hall 26c Telephone: +49 (30) 30 38-13 49

■ Hostesses

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 69 69 23 Fax: +49 (30) 30 69 69 30
ICC Berlin,
Telephone: +49 (30) 30 38-58 84/-58 85

■ Hotel Reservations/Travel Arrangements/Arrivals

HRS Hotel Reservation Service
http://www.hrs.de/?client=en_itbberlin
smart and more GmbH, smartFairs Hamburg
Telephone: +49 (0) 18 05-32 40 00 Fax: +49 (0) 18 05-54 96 75
E-mail: smartfairs@maritz.de
Berlin Tourismus Marketing -> Touristinformation

■ Information on Public Transportation

Rates and Schedules, Telephone: +49 (30) 194 49 Internet: www.bvg.de
Fairgrounds: Hall 19 Telephone: +49 (30) 30 38-58 57

■ Information Stands, Messe Berlin GmbH

Ground Level

- Entrance South (right) Telephone: +49 (30) 30 38-68 81/68 82
 - Entrance South (left) Telephone: +49 (30) 30 38-68 83/68 84
 - Hall 1.1a/2.1a, middle foyer (right) Telephone: +49 (30) 30 38-68 85
 - Hall 1.1b/2.1b, middle foyer (back) Telephone: +49 (30) 30 38-68 01
 - Hall 3.1a/4.1a, middle foyer (front) Telephone: +49 (30) 30 38-68 86
 - Hall 3.1a/4.1a, middle foyer (back) Telephone: +49 (30) 30 38-68 87
 - Hall 3.1b/4.1b, middle foyer (front) Telephone: +49 (30) 30 38-68 88
 - Hall 3.1b/4.1b, middle foyer (back) Telephone: +49 (30) 30 38-68 89
 - Hall 5.1/6.1, middle foyer (front) Telephone: +49 (30) 30 38-68 90
 - Hall 5.1/6.1, middle foyer (back) Telephone: +49 (30) 30 38-68 91
 - Hall 7.1a, foyer, Telephone: +49 (30) 30 38-68 20
 - Hall 7.1a/7.1b, foyer/passageway Telephone: +49 (30) 30 38-68 21
 - Hall 7.1c, foyer Telephone: +49 (30) 30 38-68 22
 - Hall 9, entrance foyer Telephone: +49 (30) 30 38-68 30/-68 31
 - »Großer Stern«, foyer/passageway Telephone: +49 (30) 30 38-68 48/-68 49
 - »Kleiner Stern«, foyer / passageway Telephone: +49 (30) 30 38-68 44/-68 45
 - Hall 14.1, entrance foyer Telephone: +49 (30) 30 38-68 32/-68 33
- Middle Level
- Hall 1.1b/2.1b, middle foyer (left) Telephone: +49 (30) 30 38-68 06
 - Hall 3.1a/4.1a, middle foyer (right) Telephone: +49 (30) 30 38-68 11
 - Hall 3.1b/4.1b, middle foyer (left) Telephone: +49 (30) 30 38-68 12

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■ Information Stands, Messe Berlin GmbH

Hall 5.1/6.1, middle foyer (right) Telephone: +49 (30) 30 38-68 15
Hall 7.1c/8.1, foyer/passageway Telephone: +49 (30) 30 38-68 24
2nd Level
Hall 1.2/2.2a, middle foyer (left) Telephone: +49 (30) 30 38-68 75/-68 76
Hall 1.2a/2.2a, middle foyer (right) Telephone: +49 (30) 30 38-68 07/-68 08
Hall 3.2a/4.2a, middle foyer (right) Telephone: +49 (30) 30 38-68 55
Hall 5.2a/6.2a, middle foyer (right) Telephone: +49 (30) 30 38-68 16
Hall 5.2b/6.2b, middle foyer Telephone: +49 (30) 30 38-68 17/-68 18
Hall 6.2a, foyer Telephone: +49 (30) 30 38-68 19
Hall 4.2a/b, foyer Telephone: +49 (30) 30 38-68 13/-68 14
Hall 2.2b, foyer Telephone: +49 (30) 30 38-68 09/-68 10
Hall 7, entrance foyer Telephone: +49 (30) 30 38-68 25/-68 26
Hall 7.2c/8.2, foyer/passageway Telephone: +49 (30) 30 38-68 27/-68 28
»Großer Stern«, foyer/passageway Telephone: +49 (30) 30 38-68 50/-68 51
»Kleiner Stern«, foyer/passageway Telephone: +49 (30) 30 38-68 46/-68 47
Hall 19, entrance foyer Telephone: +49 (30) 30 38-68 34/-68 35
Hall 20/21, entrance foyer Telephone: + 49 (30) 30 38-68 36/-68 37
Hall 24, foyer/passageway Telephone: +49 (30) 30 38-68 38
ICC Bridge Telephone: +49 (30) 30 38-75 89

■ Insurance for Exhibits

Insurance brokers L. Funk & Söhne GmbH
Budapester Straße 31, 10787 Berlin and P.O.B. 1229, 10722 Berlin
Telephone: +49 (30) 67 20-15/-17 Fax: +49 (30) 25 00 92-7 55

■ Logistics (Operational and Traffic Services)

Sites for containers, vehicles,
admission pass, etc.
Service-Centre, Hall 7, 4th floor Telephone: +49 (30) 30 38-28 35 Fax: +49 (30) 30 38-28 60

■ Lost Children/ Red Cross

Hall 3.2, Telephone: +49 (30) 30 38-58 37

■ Lost and Found

Security Office passageway between Halls 16 & 17
Telephone: +49 (30) 30 38-17 85

■ Meeting rooms (for rent)

ITB Executive Lounges Fully furnished meeting rooms available for rent, half day, one day or entire fair time.
Hall 2.1/609
Telephone +49 (30) 3 03 88 13 18

■ Newspapers, Journals

MEDEA Giftshop GmbH Telephone: +49 (30) 30 82 27 08
Trade Fair Grounds: »Großer Stern«/Hall 11.2, Hall 16, passageway between Halls 1.1a & 2.1a

■ Office Equipment/Photocopier Rentals

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 67 20 15 Fax: +49 (30) 30 67 20 18

■ Parking Permits

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 69 69 69 Fax: +49 (30) 30 69 69 30

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■ Pastoral Care

Trade Fair Grounds: Hall 6.2 (opposite Marshall House)
Telephone: +49 (30) 30 38-58 58 Mobile: +49 (0) 163/6 09 51 00

■ Photocopies

- Business Center, Service Center entrance, Hall 7 Telephone: +49 (30) 30 38-28 72 Fax: +49 30 30 38-28 62
- Messe Shop, Hall 6.2 (opposite Marshall House) Telephone/Fax: +49 (30) 30 38-57 38
- OCÉ GmbH, Messedamm 22 Administration Building, Telephone: +49 (30) 30 38-57 18
- Business Center ICC Berlin Entrance hall

Telephone: +49 (30) 30 38-30 11
Fax: +49 (30) 30 38-30 10

■ Photo Service

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Photographic Studio Nieswand & Pletschke Telephone: +49 (30) 8 82 64 88
Mobile: +49 (0) 171/ 5 18 30 45

■ Police

Emergency call to police: Telephone: 110
District Office 22, Charlottenburger Chaussee 67-75, 13597 Berlin Telephone: +49 (30) 46 64-22 27 01
ICC Berlin Telephone: +49 (30) 46 64-20 06 60
Police station in Hall 7, ground level Telephone: +49 (30) 46 64-20 07 60 Fax: +49 (30) 46 64-20 07 99

Post Office

Branch Office 19, Soorstraße 61-62 14050 Berlin, Telephone: +49 (30) 30 39 61 51
Exhibition grounds: »Kleiner Stern«, upper level, Telephone: +49 (30) 302 27 27

■ Projectors, Audio and Video Components

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 67 20-15/-17 Fax: +49 (30) 30 67 20 18

■ Public Transportation

BVG, Berliner Verkehrsbetriebe Internet: www.bvg.de (english service)
General Information Telephone: +49 (30) 1 94-49

■ Refrigerators

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 67 20-15/17 Fax: +49 (30) 30 67 20 18

■ Restaurants (Capital Catering GmbH)

Trade Fair Grounds, Telephone: +49 (30) 30 38-29 01/-39 29 Fax: +49 (30) 30 38-19 98
Funkturn Restaurant, Telephone: +49 (30) 30 38-29 96
Palais am Funkturn, Hall 19 Telephone: +49 (30) 30 38-19 34
Restaurant »Brandenburg«, Hall 24 Telephone: +49 (30) 30 38-19 12
Restaurant »Casino«, Hall 7.3 Telephone: +49 (30) 30 38-19 27
Restaurant »Panorama«, Halls 5.3-6.3 Telephone: +49 (30) 30 38-19 81

■ Rubbish Bins, Waste Disposal, Industrial Waste Removal

Messe Berlin GmbH, Exhibitor Service Telephone: +49 (30) 30 38-14 00/-28 73
Fax: +49 (30) 30 38-14 60
For technical inquiries: Alba, office in container behind Hall 23b Telephone: +49 (30) 30 38-13 33 Fax: +49 (30) 302-55 56

■ Security and Supervisory Staff (Stand Security)

Messe Berlin GmbH, Exhibitor Service Telephone: +49 (30) 30 38-14 00/-28 73 Fax: +49 (30) 30 38-14 60
For technical inquiries: Gegenbauer Security Service Telephone: +49 (30) 30 38-58 66 Fax: +49 (30) 38-58 68

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■ Shipment (brochure material)

INFOX Packstation National and international shipment of brochure materials for visitors, credit or debit cards only
Hall 2.1/614

■ Souvenirs, Photography Supplies

MEDEA Gift Shop GmbH Telephone: +49 (30) 30 82 27 08
Trade Fair Grounds: »Großer Stern«/11.2, Hall 16, »Kleiner Stern« lower level,
Passageways between Halls 7.2b & 7.2c, and 1.1a & 2.1a

■ Stand Cleaning

Messe Berlin GmbH, Exhibitor Service Telephone: +49 (30) 30 38-14 00/-28 73
Fax: +49 (30) 30 38-14 60
For technical inquiries: Gegenbauer Telephone: +49 (30) 30 38-57 09,
Fax: +49 (30) 30 00-73 50

■ Stand Construction and Equipment

MB Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 67 20-15/17 Fax: +49 (30) 30 67 20 18

■ Stand Construction Approval

Messe Berlin GmbH Technical Service and Support for Fairs
Service Center, Hall 7, 4th floor
Telephone: +49 (30) 30 38-28 24/-28 25-29

■ Standard Partitions, Painting, Facia, Cabins

Messe Berlin GmbH, Exhibitor Service Telephone: +49 (30) 30 38 14 00 Fax: +49 (30) 30 38-14 60
For technical inquiries: Capital Facility GmbH Telephone: +49 (30) 30 38-13 20 Fax: +49 (30) 30 38-13 99

■ Taxi ranks

ICC Berlin – access ramp one level below the entrance area
Entrance South
Gate 9, Messedamm entrance
Halls 14 & 15, Messedamm
Hall 19, Masurenallee

■ Taxi Reservations

Funk Taxi Berlin Telephone: +49 (30) 26 10 26 or 0800-0 26 10 26 (free of charge)
Taxi-Ruf »City Funk« Telephone: +49 (30) 21 02 02
Würfelfunk, Telephone: +49 (30) 21 01 01, or 0800-CABCALL (free of charge)

■ Telecommunication

ISDN, Telephone, Fax:, Mobile Phone, PC and Notebook hire
Capital Services GmbH Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 38-14 62 Fax: +49 (30) 30 38-14 60

■ Telephones (international)

Post Office on exhibition grounds: upper level of »Kleiner Stern«,
Entrance South, middle foyer 3.2/4.2, 5.2/6.2, entrance hall 7, Passageway between halls 7.2a/7.2b, entrance
Halls 9 and 14/15, »Großer Stern« (10.2/11.2/12), Passageway between halls 14/15, »Kleiner Stern«
(11/17/18), entrance hall 19, passageways between halls 20/21, 23/24, and entrance hall 25

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■ **Telephone Inquiry**

National, Telephone: 118 33
International, Telephone: 118 34

■ **Ticket Sales/Ticket Office**

MB Capital Services GmbH, Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 69 69 69, Fax: +49 (30) 30 69 69 30

■ **Trains: DB/Deutsche Bundesbahn**

Information & Reservations, Telephone: +49 18 05 99 66 33

■ **Tourist Information**

Berlin Tourismus Marketing GmbH
Am Karlsbad 11, 10785 Berlin Telephone: +49 (30) 26 47 48-0
Fax: +49 (30) 30/26 47 48-99
Service-Hotline: +49 (30) 25 00 25

■ **Video/Audio**

MB Capital Services GmbH, Thüringer Allee 12, 14052 Berlin
Telephone: +49 (30) 30 67 20-15/-17 Fax: +49 (30) 30 67 20 18

■ **Virtual Market Place® or ITB Berlin Virtual Market Place®**

NGN GmbH
(on behalf of Messe Berlin GmbH)
Duisburger Straße 9, D-10707 Berlin
Telephone: +49 (30) 30 38-21 80
Fax: +49 (30) 30 38-21 82
e-mail: more.itb@itb-berlin.de

■ **Visitors' Meeting Point**

North: lobby, Hall 19, South: middle foyer between Hall 1.2a and 2.2a

