



## *Press pigeonholes ITB Berlin 2011*

### *Organisational information:*

- Address for deliveries prior to the start of the fair / packages to be labelled as follows:

Internationales Congress Centrum (ICC Berlin)  
Hauslager – ITB Pressefach / Press pigeonhole “ Labelling XYZ”  
Messedamm/Ecke Neue Kantstr.  
D-14057 Berlin  
Germany

Address for deliveries as of Tuesday, 8 March 2011

ITB-Medienzentrum / Halle 5.3  
Pressefach-Counter  
Pressefach / Press pigeonhole “ Labelling XYZ”  
Messegelände Berlin  
Messedamm 22  
14055 Berlin  
Germany

Important: please include details of sender and pigeonhole labelling on the package

- You can also reserve a press pigeonhole directly at the fair, which must be paid for immediately.
- You will be sent an invoice after your order has been received, and will be free to use the press pigeonhole after your payment has been received.
- Please note that for the entire duration of the fair you should limit production *to 500 press releases or 200 press kits* per press pigeonhole.
- Please collect any remaining material from the Press Counter on the last day of the fair, on *Sunday, 13 March, as of 2 p.m.* Failure to do so will result in disposal of the material.