

International Green Week 2011 Berlin

Exhibition for the food industry, agriculture and horticulture

January 21 – 30, 2011



Important Information and Dates for Exhibitors

Dates of the Event

Used Halls

1 to 26

Opening Hours

Visitors daily

10.00 am – 06.00 pm

Extended hours

10.00 am – 08.00 pm

Saturday, 22 January

Friday, 28 January

Saturday, 29 January

Exhibitors daily

09.00 a.m. – 07.00 pm

Extended hours

09.00 a.m. – 09.00 pm

Internet-Homepage:

www.greenweek.de

(All these information can also be found in the Internet under "Exhibitor-Info")

E-mail

igw@messe-berlin.de

Tickets

Admission ticket/one day ticket: 12,00 EUR (incl. VAT)

On site

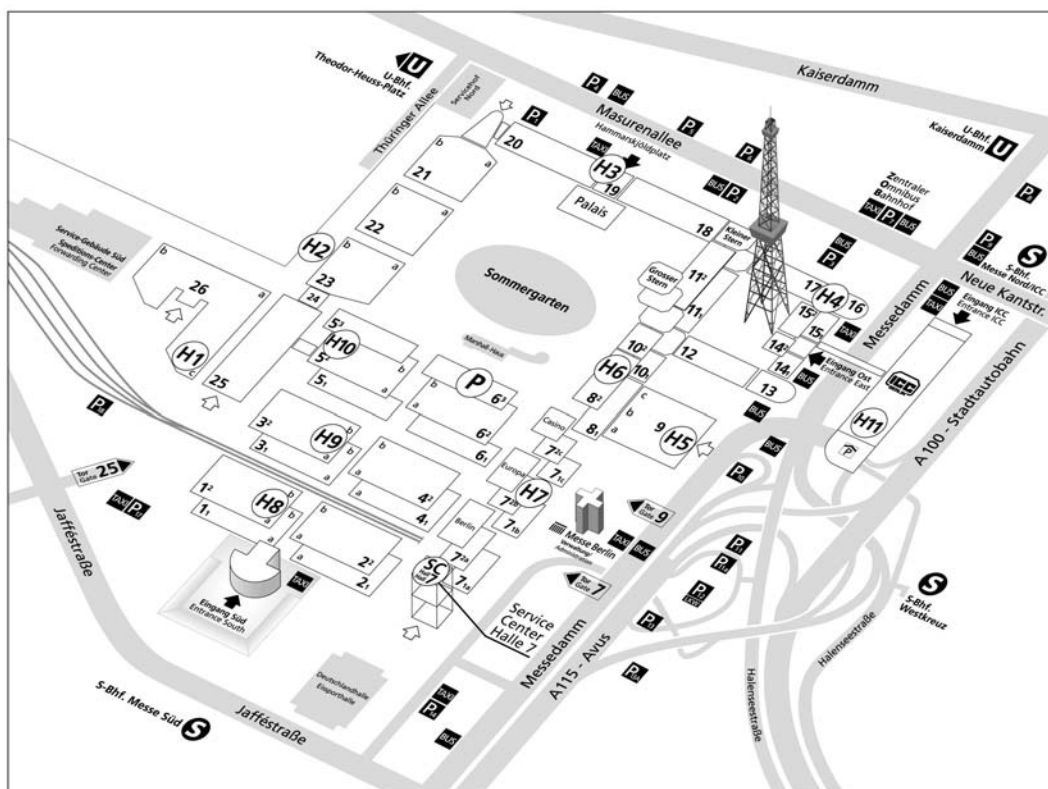
MB Capital Services

T: (0)30/3069-6969

Catalogue: 10,00 EUR (incl. VAT.)

F: (0)30/3069-6930

Plan of the Exhibition Grounds



H1 – H10

Hall inspectors' offices

Telephone and Telefax:

H1: Tel. 3038-1349

Fax 3038-2505

H2: Tel. 3038-1348

Fax 3038-2507

H3: Tel. 3038-1347

Fax 3038-2506

H4: Tel. 3038-1346

Fax 3038-2504

H5: Tel. 3038-1345

Fax 3038-2502

H6/H7: Tel. 3038-1344

Fax 3038-2503

H8: Tel. 3038-1342

Fax 3038-2517

H9: Tel. 3038-1341

Fax 3038-2501

H10: Tel. 3038-1340

Fax 3038-2500

H11: Tel. 3038-3083

Fax 3038-1302

SC: Exhibitor Service-Counter:

Hall 7, 2nd floor

Business Center:

Hall 7, 2nd floor

Press Center:

Hall 6.3

P:

| Orders Passes, Vouchers, | Dates/ Deadline: | Order form / | Contact Telephone, Fax, e-mail |
|---|---------------------|--------------|--|
| Vouchers for Clients (will be charged for each voucher redeemed) EUR 10,08 each (plus VAT = total EUR 12,00); for more than 20: EUR 8,40 each (plus VAT = total EUR 10.00) | 20.12.2010 | | MB Capital Services T: (0)30/3069-6969 F: (0)30/3069-6930 e-mail: kartenservice@mb-capital-services.de |
| Exhibitor Passes (additional passes) EUR 27,00 each (incl. VAT) | 07.01.2011 | | MB Capital Services T: (0)30/3069-6969 F: (0)30/3069-6930 e-mail: kartenservice@mb-capital-services.de |
| Construction/Dismantling passes (additional passes) free of charge | | | Fair Management T: (0)30/3038-2027 F: (0)30/3038-2019 e-mail: igw@messe-berlin.de |

| Orders Parking space, Siting for Containers, | Dates/ Deadline: | Contact Telephone, Fax, e-mail |
|---|---------------------|---|
| Parking space for cars for the duration of the event: EUR 120.00 (incl. VAT) | 20.12.2010 | MB Capital Services T: (0)30/3069-6969 F: (0)30/3069-6930 e-mail : kartenservice@mb-capital-services.de |
| Container/Commercial Vehicles/Trailers: 20 " Container (2.5 x 6 mtr) or commercial vehicles/trailers between 2.5 t and 7.5 t max. permitted weight: EUR 700.00 (plus VAT) | 20.12.2010 | Messe Berlin, ST T: (0)30/3038-2835 F: (0)30/3038-1460 e-mail: o.friedrich@messe-berlin.de |
| Container/Commercial Vehicles/Trailers: 40 " Container (2.5 x 12 mtr) or commercial vehicles/trailers of more than 7.5 t max. permitted weight: EUR 1,400.00 (plus VAT) | 20.12.2010 | Messe Berlin, ST T: (0)30/3038-2835 F: (0)30/3038-1460 e-mail: o.friedrich@messe-berlin.de |

| Catalogue entry | Dates/ Deadline: | Contact Telephone, Fax, e-mail |
|--|---------------------|---|
| Catalogue entry/Additional offers: Verlag Thomas Neureuter GmbH Redaktionsbüro Essen Postfach 102052 D-45020 Essen | 02.11.2010 | directly from the publisher Neureuter Verlag T: +49(0)201/ 1006-426 F: +49(0)201/ 1006-172 e-mail: riedel@neureuter.de |

| Advertising Material for the Exhibitor | Contact Telephone, Fax, e-mail |
|--|---|
| All offers for advertisement and marketing for your clients you will find in the separate manual „Communication Services“, in the Internet under Exhibitor-Service/ Fair participation | Fair Management T: (0)30/3038-2029 F: (0)30/3038-2023 e-mail: igw@messe-berlin.de |

| Access to the Exhibition Grounds | Contact Telephone, Fax, e-mail |
|--|--|
| Halls: 1.1, 2.1, 3.1, 4.1, 5.1, 6.1, 7.1 Access Tor (gate) 7 (Messedamm 22) | Messe Berlin, ST T: (0)30/3038-2835 F: (0)30/3038-2860 e-mail: o.friedrich@messe-berlin.de |
| Halls 8, 9, 10, 11, 12-17 und 18 Access Tor (gate) 9 (Messedamm 22) | |
| Halls 1.2, 2.2, 3.2, 4.2, 5.2, 5.3, 6.2, 6.3, 7.2, 20-26 Access Tor (gate) 25 (Jafféstrasse) | |

Hall accesses

Vehicles will not be permitted into the halls through the main gates after:

19.01.2011 12.00 a.m.

Deliveries may only be made through the emergency exits.

During the official construction period the halls will be open on workdays from 7.00 a.m. to 10.00 p.m. Any exception to this rule requires a written explanation. **(Important: A charge will be made for failure to keep to these times)**

Please note:

A set of "Traffic Guidance Instructions" will be issued to ensure the smooth movement of traffic during construction and dismantling at the event, regulating access times and the time spent by vehicles on the exhibition grounds.

In the two weeks prior to the event, and after its closure, trucks will only be allowed on site if accompanied by an appropriate pass. A deposit of EUR 100,00 must be placed at the entrance. Access by private cars and light commercials will also be temporarily restricted.

The Traffic Guidance Instructions will be sent by the Fair Management well in advance to the fair.

| Construction and Dismantling | Dates/ Deadline: | Order form / page | Contact Telephone, Fax, e-mail |
|--|--------------------------|----------------------|---|
| Submission of initial planning or working drawings (Please clearly indicate modular stands!) | 20.12.2010 | informal | Messe Berlin, ST T: (0)30/3038-2823 – 2829 F: (0)30/3038-2898 e-mail: messetechnik@messe-berlin.de |
| (Please observe the appropriate preliminary period in the case of structural details and official test) (Construction documents and descriptions must be submitted in German) | 10.12.2010 | | |
| Basic Structure with Standard Partitions for which a charge will be made (partitions, cabins, facias) | 07.01.2011 | | Messe Berlin , Customer Service T: (0)30/3038-1320 F: (0)30/3038-1460 e-mail: infra-ausstellere@capital-facility.de |
| Stand Design and System Stands for Hire | 20.12.2010 10.12.2010 | | MB Capital Services T: (0)30/3067 2015 und 2017 F: (0)30/3067 2018 und 2058 e-mail: info@mb-capital-services.de |

| Construction and Dismantling Dates | | | |
|--|----------------|------------|--|
| Start of Construction | 17.01.2011 | | Messe Berlin, ST T: (0)30/3038-2823 - 2829 F: (0)30/3038-2898 e-mail: messetechnik@messe-berlin.de |
| End of stand construction: | | | |
| Construction: | 20.01.2011 | 12.00 a.m. | Messe Berlin, ST T: (0)30/3038-2823 - 2829 |
| Decorations:: | 20.01.2011 | 06.00 p.m. | F: (0)30/3038-2898 e-mail: messetechnik@messe-berlin.de |
| Acceptance of construction work | 18./19.01.2011 | | |
| Contractually agreed dismantling period | | | |
| Commencement of dismantling period | 30.01.2011 | 06.00 p.m. | Messe Berlin, ST T: (0)30/3038-2823 - 2829 |
| End of dismantling period | 02.02.2011 | | F: (0)30/3038-2898 e-mail: messetechnik@messe-berlin.de |

Orders of Services (Extract)

| | | | |
|---|------------|--|--|
| Refuse disposal (Registration) | 20.12.2010 | | Messe Berlin , Customer Service |
| Refuse disposal constr./dismantling, duration of fair | 07.01.2011 | | T: (0)30/3038-1330 F: (0)30/3038-1460 e-mail: infra-ausstellertt@capital-facility.de |
| Technical Installations | | | |
| Electrical Installations | 15.12.2010 | | Messe Berlin/Contracting companies T: 030 / 3038 – 5874/5807 F: 030 / 3038 - 1460 e-mail: aussteller-service@messe-berlin.de |
| Water, Air-conditioning/Sprinkler | 15.12.2010 | | Messe Berlin/Contracting companies T: 030 / 3038 - 5759 |
| Water installation, Extractor hoods, Compressed Air | 15.12.2010 | | T: 030 / 70 00 08-0 |
| Sprinkler installations | 15.12.2010 | | T: 030 / 3038 - 5759 |
| Gas installations | | | F: 030 / 3038 - 1460 e-mail: aussteller-service@messe-berlin.de |
| Telecommunication/Network | 20.12.2010 | | Messe Berlin , Customer Service |
| Telephone, ISDN Connections | | | T: (0)30/3038 – 1400 |
| Internet, Cable TV, Sitings for satellites | | | F: (0)30/3038 – 1460 |
| Operation of Radio Broadcasting Installation | | | e-mail: aussteller-service@messe-berlin.de |
| Room and travel arrangements for Exhibitors | direkt | | smart and more GmbH T: 01805/ 32 40 00 F: 01805/ 54 96 75 e-mail : smartfairs@sam-hh.de |

Other Services you will find in the Service Manual

| Service | Service company on the Exhibition Grounds | Telephone +49 ... | Telefax +49 ... |
|--|--|--------------------------|------------------------|
| Advertising on the exhibition grounds | Capital Services | 30/3038-2406 | 30/3038-2239 |
| Cable TV and Radio connection | Messe Berlin / Customer Service | 30/3038-1400 | 30/3038-1460 |
| Catalogue entry | Neureuter Verlag | 201/1006-426 | 201/1006-172 |
| Catering service | Capital Catering | 30/3038-2993 | 30/3038-1951 |
| Cleaning of the stand | Messe Berlin / Customer Service | 30/3038-1334 | 30/3038-1460 |
| Compressed air installations | Messe Berlin / Customer Service | 30/3038-5759 | 30/3038-1460 |
| Constr./Dismantling passes (free) | Fair Management | 30/3038-2026/2027 | 30/3038-2019 |
| Consulting engineers (static) | Ingenieurbüro Axthelm & Kawski | 30/326912-0 | 30/326912-20 |
| Consulting engineers (static) | Ingenieurbüro Marzahn & Rentzsch | 30/3269440 | 30/3219273 |
| Courier Service | GO General Overnight | 30/850085 | 30/85008116 |
| Customs on the Exhibition Grounds | Zoll, Hauptzollamt Berlin-Süd | 30/3082-0436 | 30/3082-0437 |
| Decoration material for the fair (cash) | Messe-Shop | 30/3256025 | 30/375954-417 |
| Desktop copiers | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Electrical Installations | Messe Berlin / Customer Service | 30/3038-5874/-5807 | 30/3038-1460 |
| Events and Transports | smart and more | 1805/324000 | 1805/549675 |
| Exhibitors' passes (extra charge) | Capital Services | 30/3069-6969 | 30/3069-6930 |
| Extractor hoods/vapour extractors | Messe Berlin / Customer Service | 30/3038-5759 | 30/3038-1460 |
| Floor covering, carpet | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Flower decoration | Capital Services | 30/8111051 | 30/3067-2018/-2058 |
| Forwarding services | Agility Fairs & Events | 30/306928-0 | 30/306928-49 |
| Forwarding services | Schenker Deutschland AG | 30/3012995-420 | 30/3012995-429 |
| Freezers, chill display counters | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Furniture for hire | Capital Services | 30/3038-5780 | 30/3067-2018/-2058 |
| Gas Installations | Messe Berlin / Customer Service | 30/3038-5759 | 30/3038-1460 |
| Hosts/Hostesses | CSG TEAM GmbH | 30/3038-1435 | 30/3038-1440 |
| Insurance of exhibits | Funk & Söhne | 30/250092-0 | 30/250092-755 |
| Internet access | Messe Berlin / Customer Service | 30/3038-1400 | 30/3038-1460 |
| Internet presence for exhibitors | Messe Berlin/Virtual Market Place | 30/3038-2180 | 30/3038-2172 |
| Load distribution measures | Messe Berlin ST | 30/3038-2824 to 29 | 30/3038-2898 |
| Music performances | GEMA Berlin | 30/21292-570 | 30/21292-588 |
| Office service | Business-Center | 30/3038-2861 | 30/3038-2862 |
| Parking sites for exhibitors | Capital Services | 30/3069-6969 | 30/3069-6930 |
| PC, notebook, PC equipment | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Photographic service | Capital Services | 30/8826488 | 30/8826489 |
| Radio Broadcasting Installations | Messe Berlin / Customer Service | 30/3038-1400 | 30/3038-1460 |
| Railway sidings connection | Messe Berlin ST | 30/3038-2836 | 30/3038-2860 |
| Railway transport | DB Cargo, Niederlassung Berlin | 30/297-23400 | |
| Refund of value-added tax | Bundeszentralamt für Steuern | 228/406-0 | 228/4064722 |
| Refuse disposal | Messe Berlin / Customer Service | 30/3038-1333 | 30/3038-1460 |
| Room and Travel arrangements | smart and more GmbH | 1805/324000 | 1805/549675 |
| Satellite sitings | Messe Berlin / Customer Service | 30/3038-1400 | 30/3038-1460 |
| Security cover for the stand | Messe Berlin / Customer Service | 30/3038-1332 | 30/3038-1460 |
| Shows/Events (Registration) | Fair Management | 30/3038-2026/27 | 30/3038-2019 |
| Sitings for containers/vehicles | Messe Berlin ST | 30/3038-2835 | 30/3038-1460 |
| Sprinkler installations | Messe Berlin / Customer Service | 30/700008-0 | 30/3038-1460 |
| Staff placement order | Bundesagentur für Arbeit | 30/555570-1203/04 | 30/555570-1999 |
| Stand construction/Stand for hire | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Stand equipment/elements | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Stand lettering, artwork | Capital Services | 30/3067-2015 | 30/3067-2018/-2058 |
| Standard partition/Basic construction | Messe Berlin ST | 30/3038-1320 | 30/3038-1460 |
| Suspended decoration/fabrics | Capital Services | 30/3038-5786 | 30/30672018/-2058 |
| Technical installation for approval | Messe Berlin ST | 30/3038-2824 to 29 | 30/3038-2898 |
| Telephone/Fax, ISDN Connections | Messe Berlin / Customer Service | 30/3038-1400 | 30/3038-1460 |
| Test for construction requir. off.approval | Messe Berlin ST | 30/3038-2824 to 29 | 30/3038-2898 |
| Transport/Times of arrivals | Messe Berlin, ST | 30/3038-2835 | 30/3038-2860 |
| Video/Audio/Projection | Capital Services | 30/3067-2015 | 30/30672018/-2058 |
| Vouchers for clients | Capital Services | 30/3069-6969 | 30/3069-6930 |
| Water installations | Messe Berlin / Customer Service | 30/3038-5759 | 30/3038-1460 |
| Working Platforms | Agility Fairs & Events | 30/306928-0 | 30/306928-49 |
| Working Platforms | Schenker Deutschland AG | 30/3012995-420 | 30/3012995-429 |

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